

# BROOKINGS COUNTY COMMISSION MEETING

**Tuesday, May 24, 2005**

The Brookings County Board of County Commissioners met in regular session on Tuesday, May 24, 2005, with the following members present: Dennis Falken, Mary Negstad, Deanna Santema, and Emil Klavetter. Donald Larson was absent attending the WIR Conference. Also present: Stephanie Vogel, Wm. Mark Kratochvil, Kelly Bakken, Robert Hill, Barbara Telkamp, Craig Moser, Brian Eclov, and Jill Fier.

## **CALL TO ORDER**

Chairperson Falken called the meeting to order.

## **CONSENT AGENDA**

Chairperson Falken declared the Consent Agenda approved with no objection from the board. The Consent Agenda consisted of the agenda for the May 24, 2005 Commission Meeting, and the minutes from the May 17, 2005 Commission Meeting. Welfare Matters: Case # 05-071 for rent was denied; Case # 05-083 for hospital was denied. Travel/Education: Robert Hill to go to Sioux Falls, SD on May 26, 2005 to conduct County Business. Laurie Tangen to go to Salem, SD on May 24, 2005 to attend a Parenting Class; to go to Madison, SD on June 11, 2005 to attend the Relay for Life with the Dermascan machine. Steve Tietjen to go to Watertown, SD on June 6-9, 2005 to attend the Practical Applications of Surveillance Equipment Course. Shawn Hostler to go to Mitchell, SD on June 27-July 1, 2005 to attend the Officer Safety High Risk Event Planning System. Jon Pike to go to Pierre, SD on July 21-22, 2005 to attend the DARE In-Service.

## **ROUTINE BUSINESS**

Motion by Santema, seconded by Negstad, to approve the following claims. Roll Call Vote: Negstad "Aye," Santema "Aye," Klavetter "Aye," Falken "Aye." Motion passes. Action Process Serving, subpoena \$29.20; AgFirst Farmers Coop, Gasoline \$202.57; AgFirst Farmers Coop, strychnine \$180.00; Kristin Asche, CAA \$464.97; AT&T, phone \$76.95; AT&T, phone \$41.24; Avera Brookings, medical \$281.64; Avera Health Plans, Cobra payment \$463.88; Banner Associates, engineering services \$230.00; Batteries Plus, batteries \$85.00; Eugene Beckman & Sons, parts \$2.12; Brkgs Area Chamber, meals \$33.00; Brkgs Daily Register, personal ads, bid letting, publications \$2,798.15; Brkgs Daily Register, public notice \$13.79; Brkgs Daily Register, severe weather page \$88.00; Brkgs Domestic Shelter, security equipment \$9,814.00; Brkgs Hospital, blood tests \$3,036.00; Brkgs Hospital, transport \$840.80; Buhl's Cleaners, rug rental \$26.90; Buhl's Cleaners, rugs, mops \$34.90; Burghardt Amateur Center, spotter radio \$421.87; Vicki Buseth, meals \$24.00; Butler Machinery Co, rims, forks for backhoe \$1,682.21; C&R Supply, Inc, diaphragm EVC700 \$27.32; Captaris Inc, software maintenance \$5,489.10; Carlson Wagonlit Travel, airline tickets-Hagedorn \$370.50; Cellular One, phone contract renewal \$59.99; Central Business Supply, \$139.96; Central Business Supply, ink cart, copier maint \$167.86; Central Business Supply, office supplies \$139.43; Central Business Supply, copier maint \$30.00; Central Business Supply, copier maint, secretary chair \$318.98; Central Business Supply, office supplies \$115.21; Chief Supply Inc, film \$379.90; Child's Voice,

witness fee \$545.00; Claritus, identification system \$13,430.00; Clites Electric, replace ballast \$68.85; Concept Seating, dispatch chairs \$2,000.00; Cook's Recycling, commercial service 5/05 \$72.46; Cook's Recycling, commercial service 5/05 \$150.68; Cook's Recycling, commercial service 5/05 \$70.72; Cook's Recycling 5/05 \$107.62; Cover to Cover, booklets \$29.59; Credit Bureau of SF, monthly memb fees 5/05 \$12.00; Dakota Disc, quarterly sub \$125.00; Dakota Security, maint & serv on safe \$221.93; Den-Wil Inc, office space rent 06/05 \$788.12, Douglas County Sheriff, subpoena \$45.00; Joyce Dragseth, gas & meals \$27.00; East Central MH/CD, FCIP Prog Qtrly (Jan-Mar 05) \$2,729.52; Theodore Eggebraaten, rooms/meals/mileage \$820.30; Einsphar Auto Plaza, parts & labor \$532.75; Einsphar Auto Plaza, repairs \$450.60; Elite Business System Inc, copier maint \$63.60; Everist, L.G. Inc, gravel \$45.33; Dennis Falken, mileage \$17.92; Marie Fawcett, transcript \$30.60; First District Assoc, mapping maint \$3,520.00; First District Assoc, registration for spatial tech \$30.00; First Bank & Trust, 3 copies of checks \$13.25; First Bank & Trust, gas/rooms/meals \$253.83; First Bank & Trust, lease payment, interest \$11,750.00; Robert Fite, CAA \$870.00; Robert Fite, CAA \$236.80; Foerster Wholesale Supply, janitorial supplies \$72.90; Foerster Wholesale Supply, copy paper \$137.50; Foerster Wholesale Supply, towels, tissue \$283.00; G&K Services, laundry services \$238.45; Linda Goetz, 4-H judge \$44.20; Graybar Electric Co, lights \$37.80; HSBC Business Solutions, halogen lights \$495.63; James Hagedorn, travel to spatial tech \$39.00; Harold's Photo Center, film processing, camera \$428.03; Patricia Hartsel, hearing transcript \$210.80; Hauff Mid-America Sports, county shirts \$20.00; Konard Hauffe, DDJ, Medical \$44.50; Gary Heldt, CDL license, phone charger \$95.99; Hendricks Clinic PA, physical \$137.00; Hennepin County Sheriff, subpoena \$38.20; Hillyard Inc, inmate supplies \$364.32; Tim Hogan, CAA \$2,575.93; Tim Hogan, CAA \$224.54; Tim Hogan, CAA \$235.94; Homestead Do-It Center, lumber & paint \$177.88; Hy-vee, medicine, meals for inmates \$10,112.87; Hy-vee, storm spotter refreshments \$43.22; Hy-vee, supplies for meetings \$71.00; Hy-vee, medicine \$38.44; Hy-vee, appreciation luncheon, jury meals \$597.42; Index Stationers, business cards and supplies \$208.73; Index Stationers, rubber stamp \$16.50; Insty-Prints, lamination \$13.40; Insty-Prints, copies of maps \$7.50; Integrated Business Sol, tech serv agrmt, GIS server, network projector \$11,731.95; Inter-Lakes Comm. Action, community serv support 5/05 \$629.00; Randy Jensen, mileage/meeting \$43.96; Jurgens Printing, state fair 4-H books \$258.00; Sarah Keizer, meals APCO Conf \$109.00; Mary Kidwiler, mileage/meeting \$43.00; Darrel Kleinjan, mileage/meeting \$47.16; Duane Knutson, mileage/meeting \$37.88; WM Mark Kratochvil, mileage \$261.12, L&L Parts, parts and tools \$100.58; Language Line Service, membership renewal \$35.00; Lewis & Clark Mental, MI Hearing \$130.00; Lexisnexis, online \$110.00; Linweld, welding supplies \$136.45; Lyle Signs, signs \$506.18; M.E. Mccann, CAA \$410.94; M.E. Mccann, CAA \$615.79; Donald Mccarty, CAA \$261.18; MCI, phone service \$131.87; M&T Fire & Safety, medical supplies \$29.75; M&T Fire & Safety, PPE pressure test kit \$785.00; Bob Mans, mileage/meeting \$40.12; Martin's Inc, gas and oil \$14,809.24; Mastercard, hotel costs for witnesses \$227.92; Mills Property Mgmt, janitorial services 4/05 \$181.09; Minnehaha Co. Treas, MV renewal 6/05 \$75.15; Mobile Electronic Service, video camera system \$2,899.00; Glen Nachtigal, weed meeting \$35.00; Nat'l 4-H Council, booklets \$398.50; Darrell E. Nelson, mileage/meeting \$41.08; Nancy Nelson, CAA \$447.70; Nielsen's, parts and labor \$70.95; Nothwestern Public Serv, utilities \$142.20; Northwester Public Service, gas heat \$174.77; Northwestern Public Serv, general gas service \$265.69; Northwestern Public Service, utilities \$841.51; Sean O'Brien, CAA \$11,577.15; Office Systems Inc, computer paper, maint on copier \$67.65; Office Systems Inc, copier \$3,850.00; Mike Olson, mileage/meeting \$49.08; Optimist club of Brkgs, avenue of flags \$35.00; Pennington County Jail, transport prisoner \$91.95; Pitney Bowes, EZ seal for postage machine \$77.69; Prairie Graphics, safety caps \$60.00; Qualified Presort, MV renewal cards

\$661.97; Qwest, database \$300.21; RFD, public notices \$23.08; Rainbow Car Wash, car wash \$13.49; Reed's Electronics, repair output jack \$30.00; Regional Health, morgue use; \$237.00; Reliance Telephone, phone cards \$2,000.00; Reserve Account, postage \$6,000.00; Daniel Rettedal, Rent \$350.00; Rick Ribstein, CAA \$387.77; Rick Ribstein, CAA \$474.46; Rick Ribstein, CAA \$405.33; Richard-Ewing Equip, dryer repair \$305.26; Robert Rochel, mileage/meeting \$45.56; Runnings Big "R", sheeting & hardware \$413.47; Layne Saathoff, mileage/meeting \$49.72; Sam's Club, network printer \$86.05; SD Dept of Revenue, appraiser course-C. Lilla \$440.00; SD Federal Prop Agency, generators, binders \$352.00; SD Federal Prop Agency, fire truck/Volga \$14,500.00; Securicor EMS Inc, juvenile monitoring \$292.82; Security Mortgage Corp, mortgage \$478.00; Shepardson Hardware Hank, hardware and paint \$32.97; Steve Smith, mileage/weed and pest meeting \$51.00; Smith Supplies, hardware \$153.15; Software Services, computer help \$471.25; Staff Search, temp help R. Johson \$49.96; State of SD, network tech fees Mar/05 \$12.21; State of SD, network tech fees \$17.00; State of SD, network tech fees Mar/05 \$12.21; Steffensen Rentals, Rent \$335.00; Stacy Steffensen, meals/mileage \$45.36; Sturdevant's Auto, parts \$45.80; Sturdevant's Auto, power steering fluid \$6.87; Sturdevan'ts Auto, paint and hardware \$52.80; Swiftel Center, upkeep for May 05 \$2,500.00; Lionel Torgrude, mileage \$320.96; Town & Country Shopper, public notice \$60.00; Town & Country Shopper, pocket gopher notices \$135.00; Tufts University, 1 year subscription \$28.00; UBC, insulation \$279.50; US Postal Service, bulk mail permit #68 \$150.00; UPS store, shipping \$14.71; Vandenberg Law Firm, CAA \$148.00; Verizon Wireless, telephone \$129.71; Barry Vlasman, CAA \$37.74; Stephanie Vogel, meals/mileage \$146.24; Volunteers of America, foster care \$1,710.00; Volunteers of America, foster care \$1,350.00; Wagner Real Estate, inspection fees \$700.00; Wagner Real Estate, inspection fees \$1,000.00; Walmart, office supplies, shopvac \$117.38; Wellmark Benefit consult, Cobra admin 3/1/05-9/30/05 \$250.00; West Group, law books \$231.00; Terry Wieczorek, CAA \$805.05; Janet Willmott, meals \$36.00; Nancy Winker, meals \$109.00; Chad Wosje, weed mileage and meeting \$51.00; Juror/Witness Fees: David Aaron \$10.64; Debra Archer \$205.12; Jennifer Austin \$10.64; Patricia Beattie \$10.64; Rolfe Behrend \$215.36; Donald Bell \$10.64; Melanie Betlach \$11.28; Ronald Bothwell \$15.12; Darryl Breeshoten \$15.12; Luann Burckhardt-Strohfus \$200.00; Karol Busta \$212.80; Homer Christopherson \$10.64; Kody Coull \$10.64; Michael Davis \$205.12; Rachelle Debeer \$18.32; James Deboer \$14.48; Mary Deleeuw \$11.28; Rebeka Dewitz \$10.64; Aaron Egeberg \$12.56; Leroy Engel \$19.60; Orrin Erickson \$10.64; Jessica Fickbohm \$11.92; Kenneth Fideler \$14.48; Daniel Fitzpatrick \$11.28; Kayla Flynn \$202.56; Geral Friezen \$11.60; James Galipeau \$11.28; Chris German \$11.92; Tim Gross \$14.48; Roger Hansen \$10.64; Verne Hansen \$15.12; Alvin Hartmann \$18.32; Alan Hawley \$10.64; Pamela Hay \$11.28; Catina Heesch \$13.20; Michael Hornick \$19.60; Andrew Hubbard \$30.48; Penny Jensen \$18.32; Robert Johnson \$10.64; John Jones \$11.28; Lynette Kerlin \$19.60; Dorothy Kiepke \$11.28; Joseph Klein \$19.60; Kory D Kludt \$10.64; Sharon Krogman \$11.92; Don Koenders \$10.64; Jean Lacher \$11.92; Timmy Larson \$11.28; Hazelle Little \$10.64; Bonnie Luecke \$11.28; Jerry Lush, \$202.56; Gayla Mckibben \$22.80; Rodney Meyer \$202.56; Kathryn Miller \$10.64; I Molengraaf \$13.84; John Molengraaf \$16.40; Kelli Nelson \$16.40; Ken Nelson \$10.64; Paulette Newman \$14.48; David Odens \$202.56; Sandra Olson \$205.12; Brian Ordal \$202.56; Robert Pengra \$10.64; Joyce Reeter \$14.48; Kara Scholl \$10.64; Gail Seeklander \$24.08; Thomas Sheeley \$207.68; Raymond Shepherd \$23.44; Robert Short \$20.24; David Steen \$10.64; Pamela Stern \$10.64; Steven Sutton \$13.20; Ila Swenning \$15.12; Jean Thue \$11.28; Joyce Ulmer \$10.64; Lawrence Vanderwal \$17.04; Reid Vincent \$18.32; Jason Volkers \$13.20; William Weeks \$11.28; John Weverka \$202.56; Perry Whitlatch \$11.28; Michael Will \$19.60; Catherine Williamson \$11.28; Christine Zelinsky \$12.56; L. P. Sewer, quarterly sanitary

sewer \$186.19; Lake Poinsett, quarterly pmt LP water \$424.04; Brkgs-Hamlin Sioux Water, quarterly pmt \$745.16; Upper Deer, quarterly pmt \$61.24.

Deputy Auditor, Kelly Bakken presented the board with the Auditor's Report.

Be it noted, Bakken submitted the following quotes for the Brookings County Highway Department for 8300 Gallons 10% Ethanol Gasoline: Ag First Coop, Volga \$1.76; Elkton Coop, Elkton \$1.763; Martin Oil, Brookings \$1.755. Martin Oil, Brookings was awarded the quote at \$1.755.

Motion by Negstad, seconded by Klavetter, to approve the following Automatic Supplement for unanticipated expenses incurred and reimbursement made to Brookings County. Department: Emergency Management; Amount: \$9,151.84; Reason: Program Funding for 2004 DOJ/OJP Equipment Grant; Receipt # 91749: Line #22600X4296222. Roll Call Vote: Negstad "Aye," Santema "Aye," Klavetter "Aye," Falken "Aye." Motion passes.

Motion by Klavetter, seconded by Santema, to approve the following Automatic Supplement for unanticipated expenses incurred and reimbursement made to Brookings County. Department: Emergency Management; Amount: \$3,979.45; Reason: Program Funding for 2004 DOJ/OJP LETPP Grant; Receipt # 91747: Line #22600X4292222. Roll Call Vote: Santema "Aye," Klavetter "Aye," Negstad "Aye," Falken "Aye." Motion passes.

Motion by Santema, seconded by Negstad, to approve the following Automatic Supplement for unanticipated expenses incurred and reimbursement made to Brookings County. Department: Emergency Management; Amount: \$1,156.01; Reason: Program Funding for 2004 Citizen Corps; Receipt # 91748: Line #22600X4295222. Roll Call Vote: Klavetter "Aye," Negstad "Aye," Santema "Aye," Falken "Aye." Motion passes.

Barbara Telkamp met with the board to discuss the sound system in the board room and to offer services and request information on the issue of alcohol tax being on the election ballot.

### **REGULAR BUSINESS**

Craig Moser with Senator Johnson's Office met with the board to give an update on the Transportation Bill and to answer any questions and to field comments.

Commission Assistant/Human Resource Director, Stephanie Vogel met with the board to discuss the 2006 Budget Process, the Non-Violent Crisis Intervention Training Program, Highway Department Interviews, Upcoming Travel, the Brookings Rail Road Authority Meeting and Minutes, the Firewall Internet Use Report, and Correspondence on the Wireless Surcharge Funds.

Motion by Klavetter, seconded by Negstad, to approve and authorize Chairperson Falken to sign the Probationary Leave Request Form for Krista Spence. Roll Call Vote: Negstad "Aye," Santema "Aye," Klavetter "Aye," Falken "Aye." Motion passes.

## **COMMISSIONER'S OPEN DISCUSSION**

Commissioner Klavetter reported on the BEDC Meeting.

Commissioner Santema updated the board on the Community Coalition Board.

Commissioner Negstad reported on the E911 Meeting.

Commissioner Falken reported on the E911 Meeting and the Brookings Rail Road Authority Meeting.

## **EXECUTIVE SESSION**

Motion by Negstad, seconded by Santema, to go into executive session at 9:06am. Roll Call Vote: Negstad "Aye," Santema "Aye," Klavetter "Aye," Falken "Aye." Motion passes. Chairperson Falken declared executive session over at 9:35am. Reason - Legal Matters. No action at this time.

## **ADJOURNMENT**

Chairperson Falken declared the meeting adjourned until 8:30am Tuesday, May 31, 2005.

It is the policy of Brookings County, South Dakota, not to discriminate against the Handicapped in Employment or the Provision of Service. The County of Brookings is responsive to requests for communication aids and the need to provide appropriate access, and will provide alternative formats and accessible locations consistent with the Americans with Disabilities Act.

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Kelly Bakken  
Deputy Auditor  
Brookings County Auditor's Office